

Copper in the Clouds
THE DISTILLERY AT DOWSETTS FARM



The Distillery at Dowsetts Farm
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Production Supervisor - Role Definition

Company Background

JG Drinks is an ambitious drinks start-up based in the Hertfordshire countryside, working from our distillery in Colliers End, near Ware. We're currently laser focused on growing the two brands without in our portfolio;

- Copper in the Clouds is our 4 year old spirits gin brand. Our aim is to make the most giftable range of spirits on the planet using our unique “playfully premium” approach to our products and their presentation.
- The Wooden Moose Rum Co. is our new rum brand which combines the very best Caribbean rum with fruit infusions producing uniquely flavoured premium spirits, perfect for sipping and mixing.

All our products are distilled using our two, flame fired copper pot stills which extract more intense flavours and aromas from our unique recipes, resulting in fabulously pure and clean spirits of the highest quality. Presented in beautifully wrapped bottles, this winning formula has enabled significant business growth with established markets, ranging from local independent retailers and high street boutique outlets to a national presence with John Lewis Partnerships and significant online sales via our own website and other distributors.

Our business expectations for 2022 means we now require a Production Supervisor to support our operation.

Role Purpose & Responsibilities

The primary purpose of the role is to ensure that each element of our operational processes are equipped to run in the most efficient and cost effective manner. Put simply - this role, once training is completed, will be responsible for all of the output produced by the small team being supervised. You will be responsible for managing and motivating a team of 3 full time production staff, supported by our operations manager and directors. Maintaining productivity and quality standards will be the cornerstones of this role.

The key responsibilities include;

- Managing and motivating a small team.
- Primary ownership and execution of all production processes from distillation to packaging.
- Adhering to all health and safety/food safety protocols in the workplace.
- Experienced delegator, you'll be confident handing out tasks to your team.
- Holding yourself and the team to the very highest production standards – we live and die by the details.
- Leading by example, you'll be required to be the very best at every task in order to teach your team.
- Be obsessed with efficiency and speed, you'll be working to production targets, setting the pace as production supervisor.
- Making our product recipes according to existing specifications.
- Adhering to and continually updating the Employee Quality Handbook to ensure everyone has a clear, written standard to work towards.
- Record keeping in an excise warehouse environment.
- Keeping management notified of stock levels of consumables/materials related to production.
- Collaborating with Management to produce a production schedule based on stock requirements.
- Ownership of the cleaning schedule, keeping the workplace clean and tidy at all times.
- Any other duties as directed by the Leadership Team.

Person Specification

Skills & Experience

The ideal candidate would have previous supervisory experience, preferably in a factory or food/drinks production environment. Personal skills and previous experience are noted below, and the expectation is that successful candidates will be self-starting, fast learners who once equipped and educated, will have the acumen, energy, and strength of character to take the lead in managing and executing their own responsibilities and the operational environment.

Specific skills & experience will include;

- The ability to create, own and improve effective production processes
- Professional verbal and written communication skills and qualitative performance standards
- Experience of managing and leading teams
- The ability to multitask and manage short, peak periods of high pressure
- Self-starting and self-motivated with a results-driven approach

Cultural Style

We are a fast-growing company, laser focused on growth and improvement. We want to find someone who can grow with us and contribute to the bigger picture of becoming a leading drinks producer both within the UK and internationally.

Internally, the business is young, playfully cool, and informal by nature and has a can-do culture, with no compromise on quality of product, presentation, customer engagement and service.

As a crucial part of a small team, this supporting role will positively impact all aspects of the business. So, the successful candidate must display the character and personality which shouts “effective Team Player” to enhance overall team spirit and performance, while supporting our production team to deliver exceptionally high quality and efficient output.

Package, Salary, Terms and Conditions

The role delivers the following package of benefits;

- OTE after training (per annum); £26,000 - £28,000
- Annual Holiday Entitlement; 28 days
- Pension; Workplace Pension Scheme
- Working Hours 37.50 hours per week

The role is based at The Distillery address but may include visits to other locations or customers on occasion.